

**Request for Grade Change
Loris Middle School
2010-2011 School Year**

Student's Full Name: _____

Teacher's Name: _____

Block: _____ Course: _____

Please list any and all grades that will change:

	Previous Grade:	Change to:
1st Quarter	_____	_____
2nd Quarter	_____	_____
3rd Quarter	_____	_____
4th Quarter	_____	_____
Year Exam	_____	_____
Year Final	_____	_____

Reason for Grade Change (Initial all that apply):

- _____ Computational/Instructor error
- _____ Missing assignments completed
- _____ Student missed final exam (HS courses only)
- _____ Other (explain) _____

Teacher Signature: _____

Date: _____

Date Changed: _____

Changed By: _____

Please turn this form in to Diana Pendleton upon completion.